



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

****REVISED 12-03-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: November 27, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of December 3, 2018

Monday December 3, 2018	<p>*Parks Committee (Agenda Revised)</p> <p>HOME Consortium Executive Committee</p> <p>WI County Utility Tax Association (WCUTA)</p>	<p>8:30 a.m.</p> <p>9:00 a.m.</p> <p>10:30 a.m.</p>	<p>Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson</p> <p>Administration Center 515 W. Moreland Blvd, Rm 255/59 Waukesha</p> <p>WI County Utility Tax Association 22 E. Mifflin St, #900, Madison</p>
Tuesday December 4, 2018	<p>Finance Committee</p> <p>Lower Spring Lake Community Open Discussion</p>	<p>8:30 a.m.</p> <p>6:00 p.m.</p>	<p>Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson</p> <p>Palmyra-Eagle High School 123 Burr Oak St, Community Rm, Palmyra</p>
Wednesday December 5, 2018	<p>Courthouse Security & Facilities</p> <p>Community Justice Collaborating Council (CJCC)</p>	<p>8:30 a.m.</p> <p>12:00 p.m.</p>	<p>Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson</p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson</p>
Thursday December 6, 2018	<p>Fair Park Committee</p> <p>Veterans Service Commission</p>	<p>8:30 a.m.</p> <p>3:00 p.m.</p>	<p>Fair Park Activity Center 503 N. Jackson Ave, Jefferson</p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson</p>
Friday December 7, 2018	<p>Solid Waste Air Quality Committee</p> <p>**WI River Rail Transit Commission (WRRTC) (Agenda Added)</p>	<p>8:30 a.m.</p> <p>10:00 a.m.</p>	<p>Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson</p> <p>Dane County Highway Garage 2302 Fish Hatchery Rd, Madison</p>
Saturday December 8, 2018	No Scheduled County Meetings		
Sunday December 9, 2018	No Scheduled County Meetings		

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549
***REVISED 11-30-2018**

Date: Monday, December 3, 2018

Time: 8:30 a.m.

Committee members:	Tietz, Augie (Chair)	Nass, Steve (Vice Chair)
	Morse, Ed (Secretary)	Patrick, Greg
	Zastrow, Lloyd	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for November 5, 2018
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Approval of the Holzhueter Park Master Plan
9. ***Discussion and Possible Action on Jefferson County acquiring title to the State Hwy 16 Wayside in the Town of Ixonia**
10. Discussion and Possible Action on Rock River Trail Initiative
11. Discussion and Possible Action on Interurban Trail Project
12. Discussion on the Process of Selecting a Design Firm for the Garman Nature Preserve Signage Project
13. Discussion on Glacial Heritage Area Meeting
14. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
15. Discussion on 2018/2019 Parks Department Budget
16. Adjourn

Next scheduled meetings:

January 7, 2019
February 4, 2019
March 4, 2019
April 1, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 200
Madison, WI 53703
1888.318.4486 (toll-free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

**The HOME Consortium
Executive Committee Meeting
Monday, December 3, 2018
Administration Center, Room AC255/59
515 W. Moreland Blvd.
Waukesha, WI 53188
@ 9:00 A.M.**

1. Call to Order
2. Approval of the Minutes from the July 2, 2018 Executive Committee meeting.
3. White Rock MF LLC – White Rock Apartments
4. LSS – Candise Street Lofts
5. WPHD – Muskego School Apartments
6. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

Monday December 3, 2018 Board Agenda

Wisconsin Counties Association Board Room

22 E Mifflin St #900

Madison WI 53703

Time: 10:30 A.M. – 1:00 P.M. WORKING LUNCH

CALL IN INSTRUCTIONS:

CALL IN NUMBER: 515 739 1285 Hit #

PARTICIPANT CODE: 935752

Hit # LEADER CODE: Alice will open the line

- Call to Order/Introductions – Larry Willkom
 - Welcome New member: Wood County
 - Interested counties who may still join
- Roll Call / Welcome guests – Larry Willkom
- Approval of Minutes from October 5 2018 meeting
- President's Report – Larry Willkom
 - Impact of elections
- Treasurer's Report – Supervisor Bob Yeomans
- 2019 Bill Draft and fiscal implications by County -Kyle Christiansen and Alice O'Connor
 - Open discussion of options and net action steps.
- Next meeting date
- Adjourn

Directions

Wisconsin Counties Association (WCA) office is located at 22 East Mifflin Street, Suite 900. The building is located on the Capitol Square, two buildings south from the intersection of Mifflin Street, Pickney Street and Webster Street. Our parking ramp is located on the side of the building but a one-way street toward the capitol square means you must enter it from the outside loop on the square or go around the block from the square.

Bring your parking sticker to be validated. You will need your ticket to get out of the ramp. Park in the visitor slots. The ramp has no elevator to the building.

To enter the ramp: Dayton/Pinckney Parking Ramp, 21 E. Dayton Street From Milwaukee

I-94 W toward Madison: Take WI-30 W toward Madison

*Exit for US-151 S/US-151 N/E Washington Avenue Follow US-151 S/E. Washington Avenue .
Turn Right onto N. Webster Street; Turn Left onto E. Dayton Street; Parking Ramp is on the Left.*

From Janesville/Beloit

I-90 W/I-39 N toward Madison :Take Exit 142A on the left for US-12 W/US-18

W/W Beltline Hwy Take Exit 263 for John Nolen Drive ;Follow signs for US-151/S Blair Street Turn left onto E. Washington Avenue/US-151

*Turn Right onto N. Webster Street; Turn Left onto E. Dayton Street;
Parking Ramp is on the Left.*

WCUTA 2018 Officers

President
LAWRENCE WILLKOM
(715) 723-5804
Chippewa County

Vice President
BRAD KARGER
(715) 261-1400
Marathon County

Secretary
WILLIAM GOEHRING
(920) 994-4749
Sheboygan County

Treasurer
BOB YEOMANS
(608) 757-5540
Rock County

Executive Director ALICE
O'CONNOR Direct (608)
250-4685
aoc@constituencyservices.org

Member Counties

ASHLAND BUFFALO
CHIPPEWA
COLUMBIA
DOUGLAS
DUNN FOREST
GRANT
JEFFERSON
KENOSHA
KEWAUNEE LA
CROSSE
MANITOWOC
MARATHON
MARINETTE
OZAUKEE ROCK
SHEBOYGAN
VERNON
WASHINGTON
WAUSHARA

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Date: Tuesday, December 4, 2018

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair)
Rinard, Amy
Nelan, Conor

Kutz, Russell (Secretary)
Jaeckel, George (Vice Chair)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communications
6. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Approval of Finance Committee minutes for November 8, 2018, and November 27, 2018
8. Discussion and possible action regarding the future development of vacant county owned land located at Collins Road and Highway 26 in Jefferson and entering into a Letter of Intent with College of Osteopathic Medicine.
9. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
10. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties
11. Reconvene in open session
12. Review of the financial statements and department update for October 2018-Finance Department
13. Review of the financial statements and department update for October 2018-Treasurer's Office
14. Review of the financial statements and department update for October 2018-Child Support Department
15. Discussion on 2018 projections of budget vs. actual revenues and expenditures
16. Update on contingency fund balance
17. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
18. Set future meeting schedule, next meeting date, and possible agenda items
19. Review of invoices
20. Adjourn

Next scheduled meetings: Thursday, December 13, 2018 Joint Executive/Finance Committee Meeting
Thursday, January 10, 2019 Regular Meeting
Thursday February 14, 2019 Regular Meeting
Thursday March 14, 2019 Regular Meeting
Thursday April 11, 2019 Regular Meeting

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Community Discussion
Possible Drawdown on Lower Spring Lake

December 4, 2018 – 6:00 pm
Palmyra-Eagle High School Community Room
123 Burr Oak Street, Palmyra

Agenda:

Welcome & Introductions

Meeting Process

Background on Aquatic Plants and Management

Drawdown Mechanics

Drawdown Benefits, Disadvantages, and Unknowns

Safety & Other Factors

Next Steps

Questions and Answers

A possible quorum of the Lower Spring Lake Protection and Rehabilitation District may be in attendance, but there will be no actions taken.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, December 5, 2018 at 8:30 a.m.

Committee Members by SCR 68.05

*William V. Gruber
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*David Zarwell
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

*Vacant
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from September 5, 2018 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Courthouse Security Plan Update:
 - a) Courthouse Security Training (Capt. Wallace & Sgt. Behm).
 - b) Judges' parking area.
8. Convene in closed session pursuant to section 19.85 (1)(d) Wis. Stats. for discussion and possible action on considering strategy for crime detection or prevention related to circuit court judge security and safety.
9. Reconvene in open session
10. Tentative future meeting dates:

March 13, 2019	8:30 a.m.
June 5, 2019	8:30 a.m.
September 4, 2019	8:30 a.m.
11. Future agenda items.
12. Adjourn.

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Committee Members

William F. Hue
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Susan Happ
District Attorney

Paul Milbrath
Sheriff

Carla Robinson
Clerk of Circuit Court

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Chiefs & Sheriff Assn. Representative

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Gail Scott
Health Department Director

Kendall Wick
Child Support Agency Representative

AGENDA

JEFFERSON COUNTY COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – Room #202
311 S. Center Avenue
Jefferson, WI 53549

Wednesday, December 5th, 2018 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from August 22, 2018 and October 24, 2018 meetings.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Report from CJCC/Treatment Coordinator (Holler).
7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
9. Update on Recidivism Council. (Forseth)
10. Update on monthly jail data. (JESO)
11. Update on Opioid Litigation.
12. Continued discussion on short and long term objectives and programs of the CJCC.
13. Discussion and possible action on amending the CJCC by-laws/mission statement.
14. Future meeting dates:

January 23, 2019	12:00 noon
February 27, 2019	12:00 noon
15. Future agenda items.
 - a. Judicial Engagement Team (JET) update. (Judge Brantmeier)
16. Adjourn.

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Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, December 6, 2018

Time: 8:30 am

Committee members:	Poulson, Blane (Chair)	Hartz, Peter
	Lindl, Roger (Vice Chair)	Nelan, Conor
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of November 1, 2018
6. Communication
7. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Review of Community Feedback & Suggestions on Fair Operations
9. Discussion and possible action on Marketing Partnerships and Sponsorships
10. Discussion and possible action on Pepsi contract
11. Review of Financial Report
12. Review of Supervisor's Report
13. Review of Office Report
14. Discussion and possible action on future meeting schedule and agenda items
15. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:30 a.m. on the 1st Thursday of the month:
January 3, 2019
February 7, 2019
March 7, 2019

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Jefferson County Veterans Service Commission

AGENDA

Thursday, December 6th, 2018

Jefferson County Courthouse
311 S. Center Ave, Rm 112
Jefferson, WI 53549

3:00 p.m.

Commission Members:

Michael Clish, Timothy Finn, Joseph Naylor, Jim Seidl, Augie Tietz

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Election of Chair and Vice Chair
7. Approval of minutes from October 26th, 2018 Commission meeting
8. Communications
9. Discussion and possible action on establishing a Veterans Foundation
10. Discussion and possible action on Veterans Service Commission charter and aid policy
11. Discussion and possible action on establishing a Veterans Service Commission Loan Guarantee Program
12. Discussion and possible action on temporary housing solutions for homeless Veterans
13. Discussion of Veterans' events/private donations
14. Set Commission's meeting date(s) and discuss potential items for future agendas
15. Adjourn

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

Jefferson County Solid Waste/Air Quality Committee

Jefferson County Courthouse
311 S. Center Avenue, Room 203
Jefferson, WI 53549

December 7, 2018 - 8:30 a.m.

Members: Don Reese-Chair, Greg David-Vice Chair, Dick Schultz-Secretary, Roger Lindl and Peter A. Hartz
Staff: Sharon Ehrhardt, Matt Zangl, Sarah Higgins and Lindsey Schreiner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Communication
 - “Study finds plastics packaging helps reduce solid waste” www.WasteTodayMagazine.com
 - “FDA unveils sweeping anti-tobacco effort to reduce underage vaping and smoking” The Washington Post
7. Approval of Minutes – September 7, 2018
8. Discussion and Possible Action-Deer Track Park Landfill
 - a. Landfill Updates
9. Discussion and Possible Action-Updates from Ixonia and Watertown Recycling
 - a. Randy Frank Update
 - b. Vic Karaliunas Update
10. Discussion and Possible Action-Clean Sweeps for 2018
 - a. Update and Summary for 2018 Clean Sweeps
 - b. Donation Update
 - c. 2019 Clean Sweep and Recycling Event Schedules
 - d. 2018 & 2019 Clean Sweeps Update
11. Discussion and Possible Action – 2019 Budget – Matt Zangl
12. Discussion and Possible Action - Drug Collection Updates
 - a. October 29 Drug Disposal Day
 - b. 2017 Wisconsin Act 99
 - c. Drug Collection Summary
 - d. Meeting of the PWWG (Pharmaceutical Waste Working Group)
13. Discussion and Possible Action – Nation Sword
 - a. National Sword – Update
 - 1) “What’s the Post-China ban Future for Materials Recycling Facilities” www.earth911.com
14. Discussion and Possible Action – AROW (Associated Recyclers of Wisconsin), SWANA (Wisconsin Badger Chapter-Solid Waste Association of North America) and WCSWMA (WI Counties Solid Waste Management Association) Conference Updates – Ehrhardt
 - a. www.becomingstewards.org – Public TV project for AROW, SWANA and WCSWMA
 - b. Possible donation to the public TV project
15. Discussion and Possible Action – Get Healthy Watertown Coalition received Silver and Fort Atkinson received Gold

16. 2019 Wisconsin Integrated Resource Management Conference (WIRMC) – Holiday Inn – Stevens Point – February 27 – March 1, 2019
17. Discussion and Possible Action – Updates for AROW Product Stewardship Conference Call and WI Council on Recycling Meeting
18. Discussion and Possible Action – Paint Care Resolution
19. Discussion and Possible Action – Carton Recycling
20. Upcoming Meeting Dates and Possible Agenda Items.
21. Adjourn

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Wisconsin River Rail Transit Commission

Meeting - Friday, December 7th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft November 2018 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update and Action Items

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Treasurer's Report.
 - Payment of Bills.

*10 minutes estimated |
Update*

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development

10 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

10 minutes estimated | Update

11. **WRRTC Communications and Administrator's Report** – Honer, Admin.
 - Notification of Cancelled Meetings due to Inclement Weather
 - Update on 2019 County Contribution

15 minutes estimated | Action

12. **Discussion and Possible Action on Alkar- RapidPak Private Crossing Agreement on Reedsburg Subdivision.** – Honer, Admin.

15 minutes estimated | Action

13. **Consideration/Action on Attachment 12 to WSOR Operating Agreement – WSOR rent for 2019 and 2020.** – Lucht, WSOR.

15 minutes estimated | Action

14. **Consideration/Action on amending 2019 Budget.** – Honer, Admin.

15. Action Item. **Adjournment**